

Rockley Watersports Fire Procedures - French Centres

Any person discovering a fire

Sound the alarm and/or notify a member of Rockley staff
– a fire horn/alarm is located at centres and in accommodation
DO NOT attempt to fight the fire, this should be left to the emergency services



Dial **18** to call the fire brigade.



Employees are NOT to combat the fire.
Trained Fire Marshalls are to control the fire ONLY if safe to do so using the appliances provided. Fire extinguishers are located around the centres, inside the catering units/kitchen and in the tent villages (where provided).

On hearing the fire alarm

Make your way to the fire assembly point in an orderly manner by the nearest available exit/route.



ASSEMBLY POINTS

AZURIVAGE:	On road behind the Office.
LE LAC:	On road besides Eating Area
LA RIVE:	On road besides Eating Area.



The Senior Duty Instructor / Nominated Fire Officer will immediately take charge:

- A** Role call made using fleet leader/names list forms
- B** Arrange for the Fire Brigade to be called if not already called
- C** All available staff are required to search designated areas as directed by the Senior Duty Instructor / Fire Officer (only if safe to do so) to ensure all persons unaccounted for are directed to the assembly point



If anyone is missing, a search must be instituted but no one is to be put at risk, if the fire brigade has been called they **MUST** be notified if anyone is unaccounted for.



Notification

As soon as is practical, the Chief Instructor and Principal must be notified, an entry in the centre log made and a Major Accident/Incident form completed.